**Sample of Waste and Recycling Information for Welcome Pack to the new residents**

Welcome to our apartment building! We want to provide you with essential waste and recycling information to help you settle into your new home and contribute to the sustainability of our building. Please take note of the following:

1. **Locations of Waste and Recycling Bins:**
* Waste and recycling bins are conveniently placed throughout the building. You will find designated areas on [specify floors/locations] for proper waste disposal.
* Remember to sort your waste by placing recyclables in the yellow-lidded recycling bins and non-recyclables in the red-lidded waste bins. This helps us maximise recycling efforts and minimise landfill waste.
1. **Proper Usage of Chute System:** When using the chute system for waste disposal, please follow these guidelines:
* Only dispose of bagged waste through the chute.
* Do not force large or bulky items down the chute, as it may cause blockages.
* Avoid disposing of hazardous or prohibited items down the chute. Refer to the provided guidelines for proper disposal methods.
* Report blockages or maintenance issues to the building managers promptly.
1. **Visit the City of Canada Bay’s Waste and Recycling Webpage:**

For detailed information on waste and recycling practices specific to our area, please visit the Council's Waste and Recycling Information webpage:

[bit.ly/informationforapartments](https://www.canadabay.nsw.gov.au/residents/waste-and-recycling/my-bins/information-for-apartments)

This webpage offers valuable resources and guidelines tailored to apartment living.

1. **Download the City of Canada Bay’s Waste Info App:**

We highly recommend downloading the City of Canada Bay’s Waste Info app, a valuable tool that can assist you in managing your waste effectively. By using the app, you will have access to the following features and benefits:

* A personalised bin collection schedule and dates for bulk household collection. This ensures you stay informed and never miss a collection day.
* A-Z Waste and Recycling Guide, a convenient tool that helps you learn how to properly recycle and dispose of various items.
* Stay up to date with special events, waste drop-off days, and other important notifications related to waste management in the area.

This app can be downloaded from your mobile device's app store.

For more information visit [bit.ly/wasteinfoapp](https://www.canadabay.nsw.gov.au/residents/waste-and-recycling/waste-and-recycling-app)

By adhering to these waste and recycling guidelines, you contribute to maintaining a clean and eco-friendly living environment within our building. Should you have any questions or need further assistance, please don't hesitate to reach out to the building management team.