

# BNG Contractor Services Pty Ltd T/as Conserve®

## Contractor Management System

### Information for prospective suppliers/contractors to Council

The City of Canada Bay has engaged the management services of BNG Contractor Services Pty Ltd (Conserve) to provide this service. If you become a provider of works / services or supplies to Council, then your organisation is required to undergo the accreditation process with Conserve to become an “Approved” contractor / supplier for Council.

There are 28 Councils in NSW that use this system, so once registered all Councils can add you to their dashboard. This doesn't mean you automatically will be engaged by Council, but it does make it easier for Council to engage with you.

There is an annual licensing fee of \$240.00 + GST (payable by the supplier to Conserve) for this service.

You can obtain more information from **[www.conserve.com.au](http://www.conserve.com.au)**

Accreditation with Conserve gives Council peace of mind that all your licences, insurances and WHS inductions are up to date.

The Conserve website can answer most of your questions, The one most likely to be of concerned is:

#### **Why do we have to pay for this system and what do I get for my fee?**

Conserve® takes a risk management approach to Contractor compliance;  
When approved in Conserve:

Show council you have met all the requirements including completion of Councils WHS induction.  
Have your business (status and contact information) be visible to all other Conserve clients.  
Easily manage insurances, trade licenses, qualifications and other relevant safety and governance documentation via the online platform.

Gain access to a central repository for storing your documentation, while receiving automated alerts for expiry.

Access a 'WHS Self Audit' tool, allowing you to assess your WHS management system for compliance with AS/NZS 4801 or ISO 45001.

For more information please visit the **Conserve** website or speak to: **Tracey-Lee Hall** Client Services Manager P: (02) 8883 1501